

Izba Consulting Privacy Policy

Last Updated: Jun 16, 2025

This Privacy Policy describes how Izba Consulting, LLC ("Izba Consulting," "we," "us," or "our"), a subsidiary of Izba Group, LLC, collects, uses, and protects personal information when providing consulting services to clients. By working with us, you agree to the practices outlined in this policy.

1. Who We Are

Izba Consulting is a Delaware-based consulting firm. Izba Group, LLC, a New Jersey company, provides infrastructure, employment, and administrative support to Izba Consulting and other affiliated companies. Izba Consulting maintains full control over its client engagement data and deliverables.

Business Address:

322 W 5th Street #109
Marysville, OH 43040

2. What Information We Collect

We may collect the following types of personal and business data:

- **Contact Information:** Names, emails, phone numbers, and job titles
- **Engagement Details:** Notes, communications, and context gathered in meetings or workshops
- **Operational Data:** Documents, tools, KPIs, or workflows shared during consulting projects
- **Technical Information:** Basic device and session metadata if you interact with our online tools or file-sharing platforms
- **Behavioral Advertising and Cookies:** We may partner with third-party providers (e.g., Rb2b) who use cookies to link your activity to other data, including email. This may be used for marketing purposes. Opt out at <https://app.retention.com/optout/>

3. How We Use Information

We use your data to:

- Provide strategic consulting services and complete agreed-upon deliverables
- Communicate with you during an active project
- Send project documentation, updates, or invoices
- Improve our internal processes and services

4. Data Sharing and Access

Your data will not be sold, licensed, or disclosed to third parties without your consent. However, we may share your data:

- Internally with Izba Group personnel involved in delivery or administration
- With third-party service providers we use for file storage, project management, or accounting (e.g., Google Workspace, Notion, QuickBooks)
- As required by law or to respond to legal process

5. Data Retention and Security

We retain data only for as long as necessary to fulfill the purpose of the engagement and meet legal obligations. We use secure platforms and administrative safeguards to protect your information. While no system is infallible, we take reasonable precautions against unauthorized access or misuse.

6. Your Rights

Depending on your jurisdiction, you may have the right to:

- Access a copy of your personal data
- Request corrections or updates
- Request deletion of your data (subject to business or legal obligations)

Please contact us at admin@izba.co to submit any requests.

7. Children's Privacy

Izba Consulting's services are intended for adult professionals. We do not knowingly collect data from individuals under the age of 18.

8. Changes to This Policy

We may update this Privacy Policy periodically. When material changes are made, we will notify current clients or post updates to our website.

Contact

Izba Consulting, LLC
c/o Izba Group, LLC
322 W 5th Street #109
Marysville, OH 43040
admin@izba.co